

Journal of Gender Medicine

Instructions to Authors

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Aims and scope

Journal of Gender Medicine is an international journal covering the field of Gender Medicine. Articles are subject to peer review and complete editorial evaluation prior to any decision regarding acceptability. Journal of Gender Medicine is an official journal of the Japanese Association of Gender Specific Medicine.

Exclusive submission policy

Manuscripts are considered for review only under the conditions that they are not under consideration elsewhere and that the data presented have not appeared on the Internet or have not been previously published with the exception of abstracts not exceeding 400 words.

Permissions

Authors wishing to include figures, tables, or text passages that have already been published elsewhere are required to obtain permission from the copyright owner(s) and to include evidence when submitting their papers that such permission has been granted. Any material received without such evidence will be assumed to originate from the authors.

Review of manuscripts

All manuscripts will be reviewed first by the Editorial Committee. All papers considered suitable by the Editors to progress further in the review process will undergo appropriate peer review. When a manuscript is returned to the author for revision, it should be returned within 3 months.

Article categories

Journal of Gender Medicine accepts articles in the following categories:

- Original articles, not to exceed 6000 words including Title, Abstract, Text, References, Figure legends, Tables and Acknowledgments.

- Review articles, usually not to exceed 8000 words, although exceptions may be made by the Editors.

Preparation of manuscripts

All manuscripts should be submitted online. Please connect directly to the site shown below and upload all your manuscript files following the instructions given on the screen.

<https://jagsm.org/gakkaishi.html>

a) Manuscript format

A manuscript should be typed double-spaced, including title page, abstract, text, references, figure legends, and tables. Cite references, figures, and tables in numerical order. Use SI units of measure. Generic names of drugs and pesticides are preferred; if trade names are used, the generic name should be given at first mention. Assemble the manuscript in this order: Title Page, Abstract, Text, Acknowledgments, References, Figure Legends, Tables, and Figures.

b) Title page

The title page should contain these elements: Full title, First author: surname and initial(s) and short title (not to exceed 50 characters, including spaces), All authors: full names and affiliations; name and complete address for the corresponding author (including e-mail address, fax number and telephone number).

c) Abstract and keywords

Do not cite references in the abstract, and limit the use of acronyms and abbreviations. Define acronyms or abbreviation in parenthesis at first use. Insert three to five keywords after the abstract. For original articles and research studies, provide a summary of no more than 250 words. No abstract and keywords to be included for Images in Cardiovascular Intervention.

d) Text

Typical main headings include Methods, Results, and Discussion. Please use no more than three levels of displayed headings. Number the pages.

Text formatting

For submission in Word

- Use a common, plain font (e.g., 10-point Times Roman) for text.
- Use italics for emphasis.
- Use the automatic page-numbering function to number the pages.
- Do not use field functions.
- Use tab stops or other commands, not the space bar, for indents.

Footnotes

Footnotes on the title page are not given reference symbols. Footnotes to the text are numbered consecutively.

e) Acknowledgments

All sources of support for research should be listed, and all potential conflicts of interest must be stated.

f) References

Accuracy of reference data is the responsibility of the author. The list of references should include only works that are cited in the text and that have been published or accepted for publication. Personal communications and unpublished works should be mentioned only in the text. Do not use footnotes or endnotes as a substitute for a reference list. Citations in the text should be identified by numbers in square brackets. Reference list entries should be numbered consecutively. References should list all authors when there are 6 or fewer; when there are 7 or more, list only the first 6 and add “et al.” The number of references should not exceed 30.

Example of reference entries:

- Journal article
 1. Smith HJ, Allen S, Yu W, Fard S. This is the title. *Circulation*. 2004; 104:276–308.
- Book
 2. Blenkinsopp A, Paxton P. Symptoms in the pharmacy: a guide to the management of common illness. 3rd ed. Oxford: Blackwell Science; 1998.
- Book chapter
 3. Wyllie AH, Kerr JFR, Currie AR. Cell death: the significance of apoptosis. In: Bourne GH, Danielli JF, Jeon KW, editors. *International review of cytology*. London: Academic; 1980. p. 251–306.
- Article by DOI

4. Slifka MK, Whitton JL. Clinical implications of dysregulated cytokine production. *J Mol Med* 2000. doi: 10.1007/s001090000086.

- Online document

5. Doe J. Title of subordinate document. In: *The dictionary of substances and their effects*. Royal Society of Chemistry 1999. [http://www.rsc.org/dose/title of subordinate document](http://www.rsc.org/dose/title%20of%20subordinate%20document). Accessed 15 Jan 1999.

Always use the standard abbreviation of a journal's name according to the ISSN List of Title Word Abbreviations, available at: <http://www.issn.org/en/node/344>

g) Figures

All figures should be numbered using Arabic numerals. Figures should be cited in the text in consecutive numerical order. For each figure, please supply a figure legend (caption). Figure parts should be denoted by lowercase letters. If illustrations are supplied with uppercase labeling, lowercase letters will still be used in the figure legends and citations. Photographs may be color or black and white. Publication-quality figures can take the following form: Photographs (color or black and white) at least 300 dpi. The number of figures should not exceed 5. Identify any previously published material by giving the original source in the form of a reference at the end of the caption. The publisher reserves the right to reduce or enlarge figures.

h) Tables

All tables should be numbered using Arabic numerals. Tables should be cited in consecutive numerical order. For each table, please supply a table title. The table title should explain clearly

and concisely the components of the table. Identify any previously published material by giving the original source in the form of a reference at the end of the table title. Footnotes to tables should be indicated by superscript lowercase letters (or asterisks for significance values and other statistical data) and included beneath the table body. Use the table function, not spreadsheets, to make tables.

Supplementary Information (SI)

Journal of Gender Medicine accepts electronic multimedia files (animations, movies, audio, etc.) and other supplementary files to be published online along with an article or a book chapter. This feature can add dimension to the author's article, as certain information cannot be printed or is more convenient in electronic form.

Before submitting research datasets as Supplementary Information, authors should read the journal's Research data policy. We encourage research data to be archived in data repositories wherever possible.

Authorship cover letter

An author's cover letter is required for submission. Please state in the cover letter that “This is an original manuscript and has not been previously published or submitted to another journal.”

Copyright transfer

Authors will be asked to transfer copyright of the article to the Journal of Gender Medicine. This will ensure the widest possible

protection and dissemination of information under copyright laws.

Ethical Responsibilities of Authors

This journal is committed to upholding the integrity of the scientific record. As a member of the Committee on Publication Ethics ([COPE](#)) the journal will follow the [COPE](#) guidelines on how to deal with potential acts of misconduct.

Authors should refrain from misrepresenting research results which could damage the trust in the journal, the professionalism of scientific authorship, and ultimately the entire scientific endeavour. Maintaining integrity of the research and its presentation is helped by following the rules of good scientific practice, which include*:

- The manuscript should not be submitted to more than one journal for simultaneous consideration.
- The submitted work should be original and should not have been published elsewhere in any form or language (partially or in full), unless the new work concerns an expansion of previous work. (Please provide transparency on the re-use of material to avoid the concerns about text-recycling ('self-plagiarism')).
- A single study should not be split up into several parts to increase the quantity of submissions and submitted to various journals or to one journal over time (i.e. 'salami-slicing/publishing').
- Concurrent or secondary publication is sometimes justifiable, provided certain conditions are met. Examples include: translations or a manuscript that is intended for a different group of readers.

- Results should be presented clearly, honestly, and without fabrication, falsification or inappropriate data manipulation (including image based manipulation). Authors should adhere to discipline-specific rules for acquiring, selecting and processing data.
- No data, text, or theories by others are presented as if they were the author's own ('plagiarism'). Proper acknowledgements to other works must be given (this includes material that is closely copied (near verbatim), summarized and/or paraphrased), quotation marks (to indicate words taken from another source) are used for verbatim copying of material, and permissions secured for material that is copyrighted.

Important note: the journal may use software to screen for plagiarism.

Disclosures and declarations

All authors are requested to include information regarding sources of funding, financial or non-financial interests, study-specific approval by the appropriate ethics committee for research involving humans and/or animals, informed consent if the research involved human participants, and a statement on welfare of animals if the research involved animals (as appropriate).

The decision whether such information should be included is not only dependent on the scope of the journal, but also the scope of the article. Work submitted for publication may have implications for public health or general welfare and in those cases it is the responsibility of all authors to include the appropriate disclosures and declarations.

Conflicts of Interest (COI)

When the authors submit a manuscript to the Journal of Gender Medicine for publication, all authors are required to disclose any potential conflicts of interest (COIs) (within the past 36 months) concerning a biotechnology manufacturer, a pharmaceutical company or any other commercial entity that has been involved in the subject matter or materials discussed in the manuscript. All declared COIs will appear in the published article. The submitting author should complete the following COI Disclosure and have the same information included in “Disclosures” on the title page. If there are no COIs, the authors should state, “The authors declare that there are no conflicts of interest”. The detail matters required to be disclosed are shown in the next section.

10th October 2023